



TOWN OF SHELTER ISLAND
Building Department
38 North Ferry Road *P.O. Box 970
Shelter Island, N.Y. 11964

Tel: 631-749-0772
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Reed Karen: Senior Building Inspector
Brett Poleshuk: Building Inspector
Michael DeSanctis: Building Inspector and Code Enforcement Officer

SCTM# _____ (FOR OFFICE USE ONLY)

APPLICATION FOR AN EVENT TENT PERMIT

PROPERTY OWNER NAME: _____

DATE(S) OF THE EVENT: _____

LOCATION OF THE EVENT: _____

TENT COMPANY: _____

TENT CONTACT PERSON _____ S.I. LICENSE # _____

CONTACT PHONE NUMBER DAY OF EVENT #: _____ EMAIL: _____

PROPOSED TENT USE: _____ COOKING UNDER TENT: YES ___ NO ___ SIDES: YES ___ NO ___

DATE ERECTED: _____ DATE REMOVED _____

SIZE (AREA) OF TENT(S): _____ (FEE FOR EACH TENT IS \$150.00 up to 1000sq. ft.'
with a \$50.00 Certificate Fee for the application. Tents over 1000 sq. ft.' will be an additional \$.10 per ft.')

FLAME RETARDENT CERTIFICATE INCLUDED _____ FASTENED ON TENT _____

SIGNATURE OF PROPERTY OWNER _____
(OR NOTARIZATION FORM)

SIGNATURE OF TENT REPRESENTATIVE: _____