



TOWN OF SHELTER ISLAND
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**APPLICATION FOR PERMIT
TO CONDUCT BUSINESS ON TOWN PROPERTY
TO THE TOWN BOARD OF THE TOWN OF SHELTER ISLAND**

APPLICATIONS ARE DUE BY FEBRUARY 27, 2026

Fees:	Commercial Trucks	\$350	Transient use	\$50/season
	10x10 space:	\$350	(1 day per week, no more than 2 hours)	
	20x20 space:	\$500	Transient use	\$100/season
			(2 days per week, no more than 2 hours each day)	

This application must be completed in its entirety. Any missing or incomplete information will prevent this application from being presented to the Town Board.

Applicant Information:

Please provide a copy of applicant's photo I.D.

Applicant Name: Robert Waife JBH of Peconic, Inc. d/b/a Eel Town Oysters

Address: 9 N Ferry Rd, Shelter Island NY 11964-0411

Email: [REDACTED] Cell #: [REDACTED] Office #: same

Contact Person (if different from applicant):

Email: Cell #: Office #:

If the applicant is other than the owner, please provide the following information:

Owner Name:

Attached hereto and designated as Exhibit A, is an affidavit from the owner giving the applicant authority to make this application.

Nature of the Business – Please review the following guidelines and provide a description of services:

- Retail is not permitted on Town Beaches
 - Shelter Island Brick's & Mortar's will be considered to have priority
 - RFP's will be accepted for competing businesses
- oyster farmer with leases from Suffolk County #797 and #694.

Many people walk over and bikes so we will be showing equipment and discussing oys for farming to people in addition to having Boat at Bulkhead to use at farm for general farming tending and harvesting

Number of Employees: 2

Does your business require you to obtain a permit from:
(If yes to any of the below please attach copy of permit)

DEC FEMA Suffolk County Department of Health
 ABC (Liquor License) Other (Please Specify ACOE, USCG, NY State DOS)
 No other permits required with the exception of this application.

Requested Location(s)

Name, Address, Location of Town property where business will be conducted

Grace's Lane town landing , east of town installed float

Wades Beach- This location has a two business limit with 20'x20' area, which includes a maximum tent size of 10'x10'. Duplication of services will not be permitted. No utilization of the beach or pavilion.

Crescent Beach- This location has a five business limit with a 20'x20' area, which includes a maximum tent size of 10'x10'. Duplication of services will not be permitted.

Site Map Required - Please supply a site map of where the proposed business will be located including the configuration of the property; the names and record owners of the adjoining properties; the streets or highways abutting said property; the size and location of any existing buildings.

Site Map Attached Yes No

Operating Hours

Permitted hours are 9AM – 7PM

Setup date June 15

Opening date June 15

Hours

S	Start	<u>9AM</u>	Finish	<u>7PM</u>
S	Start	<u>9AM</u>	Finish	<u>7PM</u>
M	Start	<u>9AM</u>	Finish	<u>7PM</u>
T	Start	<u>9AM</u>	Finish	<u>7PM</u>
W	Start	<u>9AM</u>	Finish	<u>7PM</u>
T	Start	<u>9AM</u>	Finish	<u>7PM</u>
F	Start	<u>9AM</u>	Finish	<u>7PM</u>

Closing Date: Sept 15

Cleanup date: Sept 15

Parking

Expected number of vehicles intended to use the Town property at any one time 1

Provide a parking plan including a map showing how parking shall be arranged including the layout of any parking area for motor vehicles, including the means of ingress and egress to such parking area.

A separate parking permit is required for use of parking space.

If additional people come to visit cars parked in pavement area along Parkland.

Parking Map Attached Yes No

Operations

Describe all structures or equipment to be erected for the business use including any tents, huts, trailers, chairs, etc. Provide photos of special equipment
fish totes and coolers and periodically oyster cages and rope that will be taken back and forth to the lease site.

Describe the Number and Types of Vehicles involved in business. Provide photos if not standard car or pickup truck, pickup truck parked along bulkhead. Trailer to load and unload gear to the boat

Expected maximum number of people intended to use the Town property at one time 2

Describe the method and manner in which sanitary facilities are to be provided for the disposal of human waste, garbage and other debris. boat is required to have a human waste bucket and tight lid.

Noise: Are you requesting a sound system or is there equipment that is part of the business operation that generates noise (i.e. generator or engine) amplified music or other noise
Yes No Description of device _____
If yes to above provide a diagram and statement showing the type, number and location of any sound amplifiers, loud speakers, sound trucks or other similar sound equipment, generator, engine or other device that will be creating said noise

Sound/Noise Diagram Attached Yes No

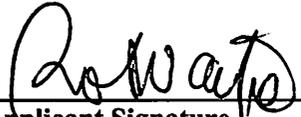
Lighting; if there are to be outdoor lights or signs provide, a map showing the number, location, size, type and illuminating powers of such lights and signs.

Lighting Map Attached Yes No

Liter / Debris: The area must be completely cleaned when business is completed each day and at the end of the season.

Insurance: Please supply a copy of a certificate of insurance in compliance with §33-2 of the Shelter Island Town Code. Town of Shelter Island must be listed as co-insured and state services offered.

Insurance Certificate Attached Yes No



Applicant Signature

2/10/2026

Date



red - 10' x 28' oyster boat

blue - truck parking

Graces Ln

Graces Ln

Graces Ln

Graces Ln

2

6

8

