COMPREHENSIVE PLAN ADVISORY COMMITTEE

February 20, 2024 Meeting Minutes

The CPAC meeting was Hybrid and YouTube Live Stream
CPAC Members Present: Jo-Ann Robotti, Sean Clark, John Kerr, Rebecca Mundy, Wendy Turgeon **Excused:** Jay Card Jr.
Comprehensive Task Force Members Present: Meg Larsen (*Councilwoman*), Julia Weisenberg **Excused:** Amber Brach-Williams *(Town Supervisor)*
Attendees: Suzanne Crocker
Zoom Attendees: Lori Beard Raymond, Karen Kiaer, Kim Bonstrom, Kim Noland, Ed Hydeman, Sandra O'Connor, Lily Hoffman, Mike Gaynor, Natasha Stowe, Pam Demarest
Press via Zoom: Julie Lane *(Shelter Island Reporter)*

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1. **Call to Order 6:32 pm:** Meg Larsen

2. **Minutes**
   - Motion to accept February 9, 2024 Meeting Minutes. Seconded. Unanimously accepted.

3. **Discuss Chapter 11 Comments** *(Implementation and Action Plan - Working Draft)*

   **** NOTE: Chapter 11 contains brief summary points that corresponds with the full recommendations included in each Chapter. The consultants reorganized Chapter 11 using specific numbers/letters as an easy reference guide for readers.*

CPAC Discussion:

Request consultants include an introductory statement in Chapter 11 letting readers know there is a more comprehensive and in depth description about each recommendation in the actual chapters.

Confirm all recommendations that were revised match word for word what the recommendation is in the specific Chapter.

Consider deleting the short italic text summaries in Chapter 11 and only keep the bold headings to avoid any misinterpretation.

Keep the layout of the Chart and add a brief description "How to use this Chart".

Public Recommendation:

The italic text after the bold reference numbers are definitions and since readers do not know what all the terms mean they should be left in.

CPAC Discussion / Recommendations:

Goal 4.3 (Housing) Create and maintain affordable workforce housing opportunities to nourish the diversity of age and income groups that make up Shelter Island's year-round population. Change the word "affordable" to attainable and "nourish" to support.

Add CDCLI *(Community Development Corporation of Long Island)* as an example of a Non-Profit housing resource.

Goal 5.4.B. (Economy) Add Cornell Cooperative Extension Marine Program.

Goal 6.1.A. & 6.1.B. (Transportation) Change both to 3 Star Difficulty.

Goal 6.5.A. "Explore a passenger-only launch service to and from Greenport". Delete this section.

Goal 6.5.B. "Improve both on and off Island transportation options". Change to "improve on island transportation options".

Goal 7.5.A. & 7.5.B (Natural Resources and Water Quality) Strengthen Town regulations to protect groundwater and prevent contamination. Change both to 3 Star Difficulty.

Goal 7.6.C. Revise the irrigation law to promote cistern use and discourage trucked in water for irrigation. Delete (covered in 7.6.A. & 7.6.B)

Goal 7.6.D. Develop a groundwater model. Change to 4 Star Difficulty.

Goal 7.6.E. Identify high-volume water users to target future education, funding, and support. Change to "encourage" water users wells to be monitored and share that data with the Town Engineer.

Goal 7.9.A. Promote habitat preservation and restoration so that Islanders and visitors can enjoy a healthy ecosystem as once existed on the Island. Add Friends of Trees.

Goal 7.9.B. Adopt a Tree Preservation Local Law for the purposes of protecting woodlands and individual historic, significant, and scenic trees important to the community. Add Friends of Trees.

Goal 7.9.C. Engage NY DEC and local resources to explore establishing a controlled burning program. Change to 5 Star Difficulty.

Goal 7.10.A. Manage Whitetail Deer (Odocoileus virginianus) populations and work with wildlife management agencies to educate the public on the advantages and disadvantages of deer populations. Add DEC *(Department of Environmental Conservation)*

Goal 7.10.C. Develop an education program prohibiting the introduction, throwing, dumping, depositing, or placing invasive species on/in Town land and waters. NOTE: Additional invasive species such as invasive plants, baby crocodile, rats, gophers, turkeys, ground hogs, etc.

Chapter 8. Parks, Open Space, and Waterway (Review 6.4.B. as possible redundant recommendation)

Goal 8.1.A. Develop a Local Waterfront Revitalization Plan (LWRP). Change to 5 Star Difficulty.

Goal 8.2.A. Continue dredging projects where needed. Add Harbormaster.

Goal 8.2.C. Prohibit excessive power boat wakes with code regulations and signage buoys. Add Harbormaster.

Goal 8.2.E. Consider limiting seaplane activity. Change to: "Limit seaplane activity"

Goal 8.2.G. Consider policy for establishment of new docks. Change "Consider" to Review.

Goal 8.2.I. Consider policies on bulkheads. Change "Consider" to Review.

Goal 8.2.J. Consider expansion of programs that support aquaculture such as the restocking of shellfish. Change "Consider" to Explore.

Goal 9.1.B. (Quality of Life) Create a Historic District Zone. NOTE: Need to create Historic Advisory Commission.

Goal 9.4.A. Develop a Facilities Master Plan. Change to 4 Star Difficulty.

Goal 9.5.A. Promote volunteerism to maintain a strong and self-perpetuating volunteer corps of ambulance and fire department members, while recognizing that there may come a day when a paid force of first responders may be necessary. Change to: Ensure first responders staffing is adequate to meet current and future demands. Promote volunteerism to maintain a volunteer corps of ambulance and fire department members while recognizing that there may come a day when paid force of first responders is necessary.

Goal 9.5.B. Expand recreation department and library programming. Delete the word: "library".

Goal 10.6.D. Consider appointing a Town Recycling Coordinator to further increase recycling opportunities in Town. Change "Consider" to Explore.

NOTE: Consultants will make notations when recommendations are repeated in more than one Chapter. Consider making goal recommendations color coded so when the same goal is repeated in more than one Chapter it will help readers reference other Chapters.

Next Steps: All comments and edits will be submitted to BFJ Consulting for a complete Comprehension Plan Update DRAFT revision on all Chapters. Once that DRAFT is finished it will be emailed to CPAC Members to determine if there are any significant items that need to be discussed.

If it looks good the CPAC Members will be sign off on it and it will be submitted to the Town Board and the Public for review.

The Town Board is responsible for reviewing the contents of each Chapter in the Work Sessions to determine if there are any areas and/or topics that need clarification. The Town Board has the opportunity to make recommendations and will set Public Hearing dates accordingly.

After the Public Hearing the Plan is returned to the Town Board for approval.

The Comprehensive Plan Update DRAFT will also be submitted to the Suffolk County Planning Commission and the New York State Environmental Quality Review Act (SEQR). After the Plan has been signed off by those two agencies the Town Board will move to adopt the Plan.

****** PLEASE NOTE: To hear all Public Comments and CPAC Discussions you can view by clicking here:***

https://www.youtube.com/watch?v=pdsHiQMOaDE&list=PLr62tBmBvSquGoaLMeLKBEOU_GXq83WJe&index=29

Adjourned at 9:00 pm

Submitted by,
Coco Lee Thuman
Comprehensive Plan Advisory Committee Clerk

(Approved April 29, 2024)