



AGENDA

Regular Town Board Meeting January 12, 2026 at 6:00 P.M.

I. Pledge of Allegiance

II. Call to Order

The January 12, 2026 – 6:00 PM Regular Town Board Meeting at Town Hall – Town Board Room, 38 North Ferry Road, Shelter Island, NY 11964.

Attendee Name	Title	Present	Absent	Late	Arrived
Amber Brach-Williams	Supervisor				
Margaret Larsen	Deputy Supervisor				
Elizabeth Hanley	Councilmember				
Benjamin Dyett	Councilmember				
Albert Dickson	Councilmember				
Thomas Crouch	Town Attorney				
Shelby Mundy	Town Clerk				

III. Correspondence

Written correspondence not pertaining to public hearings

IV. Resolutions

Resolution 2026-

WHEREAS, Christopher Chmelar & Danielle Ferrera, 13 Dickerson Drive, have petitioned the Town of Shelter Island to amend their existing wetlands permit to allow for the demolition of the existing walls to be rebuilt in the same place, as per plans submitted by Jeffrey Butler dated November 17, 2025; now, therefore be it

RESOLVED, that pursuant to Section 129-7 of the Code of the Town of Shelter Island, a public hearing will be held on Monday, February 23, 2026, at 6:00 PM or as soon thereafter, prevailing time, in the Shelter Island Town Hall, 38 North Ferry Road, Shelter Island, New York 11964, for all interested persons to be heard in favor of or in opposition to the proposed application.

Vote Record - Town Board Resolution 2026-			Yes/Aye	No/Nay	Abstain	Absent
☐	Adopted					
☐	Adopted as Amended	Amber Brach-Williams				
☐	Defeated	Margaret Larsen				
☐	Tabled	Benjamin Dyett				
☐	Withdrawn	Albert Dickson				
☐	Failed to Move	Elizabeth Hanley				
☐	Rescheduled					

Resolution 2026-

WHEREAS, the Gordon Thompson III Revocable Trust, 8C Pheasant Lane, has petitioned the Town of Shelter Island for a permit to remove and dispose of 101' of face bulkhead and 11' of west return, and construct a new 101' of face bulkhead with an 11' of west return, in-place and in-kind, and to construct a 6' east return, for a total of 118' of bulkhead, as per plans submitted by KS Costello Marine Contracting Corp. dated June 12, 2025, and approved by the NYSDEC on July 17, 2025; and

WHEREAS, on October 20, 2025, December 1, 2025, and December 22, 2025, a public hearing was held on the subject application where public comments were received and taken under consideration; and

WHEREAS, the subject application was referred to Waterways Management Advisory Committee and the report was taken into consideration; now therefore be it

RESOLVED, that pursuant to NYCRR 617.5(c)(1), (c)(2), and (c)(9), this application is deemed a Type II action;

Reasons supporting this determination: The proposed construction consists of the replacement of 101' of bulkhead and 11' west return is a replacement to an existing structure and the addition of the 6' east return is not a substantial change to the existing structure, and therefore does not require coordination with other involved agencies; and be it further

RESOLVED, that the Town Clerk is hereby authorized to issue a permit for the aforementioned construction as per specifications filed, after said applicant, pursuant to Section 53-9 of the Town Code of the Town of Shelter Island, has filed with the Town Clerk a certificate that the owner has at least three hundred thousand (\$300,000.00) dollars liability insurance on the location and operations covered by said permit, a copy of the contractor's current Home Improvement Contractor's License and a certificate from the contractor performing the operations covered by said permit that said contractor has an owner's/contractor's policy issued in favor of the Town of Shelter Island for the liability limits of at least five

hundred thousand (\$500,000.00) dollars covering operation of the contractor pursuant to said permit; and be it further

RESOLVED, that said operations shall be completed within two (2) years from the date of issuance of this permit; said permit is subject to the recommended limitations and any requirements that may be necessary under the NYSDEC, the Army Corps of Engineers, and any other agencies having jurisdiction.

Vote Record - Town Board Resolution 2026-						
			Yes/Aye	No/Nay	Abstain	Absent
	Adopted					
	Adopted as Amended	Amber Brach-Williams				
	Defeated	Margaret Larsen				
	Tabled	Benjamin Dyett				
	Withdrawn	Albert Dickson				
	Failed to Move	Elizabeth Hanley				
	Rescheduled					

Resolution 2026-

WHEREAS, the term of Matthew Williamson as a member of the Waterways Management Advisory Committee will expire on February 1, 2026; and

WHEREAS, Mr. Williamson has expressed willingness to continue to serve in said capacity; now therefore be it

RESOLVED, that Mr. Williamson is hereby reappointed to serve as Member of the Waterways Management Advisory Committee for a term to expire on February 1, 2029; and be it further

RESOLVED, that Mr. Williamson is hereby designated and appointed as Chairman of the Waterways Management Advisory Committee, and that his term as Chairman shall run conterminously with his term of appointment to the Committee.

Vote Record - Town Board Resolution 2026-						
			Yes/Aye	No/Nay	Abstain	Absent
	Adopted					
	Adopted as Amended	Amber Brach-Williams				
	Defeated	Margaret Larsen				
	Tabled	Benjamin Dyett				
	Withdrawn	Albert Dickson				
	Failed to Move	Elizabeth Hanley				
	Rescheduled					

Resolution 2026-

WHEREAS, the term of William Geraghty as a member of the Waterways Management Advisory Committee will expire on February 1, 2026; and

WHEREAS, Mr. Geraghty has expressed willingness to continue to serve in said capacity, now therefore be it

RESOLVED, that Mr. Geraghty is hereby reappointed to serve as Member of the Waterways Management Advisory Committee for a term to expire on February 1, 2029.

Vote Record - Town Board Resolution 2026-						
			Yes/Aye	No/Nay	Abstain	Absent
	Adopted					
	Adopted as Amended	Amber Brach-Williams				
	Defeated	Margaret Larsen				
	Tabled	Benjamin Dyett				
	Withdrawn	Albert Dickson				
	Failed to Move	Elizabeth Hanley				
	Rescheduled					

Resolution 2026-

WHEREAS, pursuant to Section 30(1)(h) of the Public Officers Law, a Town Officer must sign and file a constitutional Oath of Office within thirty days after the term of office begins; and

WHEREAS, Dan Halstead was appointed to serve as a member on the West Neck Water District Board of Directors for a term to expire April 25, 2028; and

WHEREAS, Peter McCracken was appointed to serve as a member and Chair of the Emergency Medical Services Advisory Board for a term to expire December 31, 2028; and

WHEREAS, Edward Katta was appointed to serve as a volunteer for the Recreation Department; and

WHEREAS, Tim Sheehan was appointed to serve as volunteer for the Recreation Department; and

WHEREAS, the above aforementioned persons have not yet signed and filed said constitutional Oath of Office; and

WHEREAS, the Town Board desires to have the aforementioned persons serve the Town of Shelter Island in their designated capacities; now therefore be it

RESOLVED, that the Town Board hereby appoints the aforementioned persons to their designated positions.

Vote Record - Town Board Resolution 2026-						
			Yes/Aye	No/Nay	Abstain	Absent
	Adopted					
	Adopted as Amended	Amber Brach-Williams				
	Defeated	Margaret Larsen				
	Tabled	Benjamin Dyett				
	Withdrawn	Albert Dickson				
	Failed to Move	Elizabeth Hanley				
	Rescheduled					

Resolution 2026-

RESOLVED, that the following title changes are hereby approved, retroactive to January 10, 2026:

Anthony Reiter from Heavy Equipment Operator to Construction Equipment Operator; and

Ray Sanwald from Laborer to Automotive Equipment Operator.

Vote Record - Town Board Resolution 2026-						
			Yes/Aye	No/Nay	Abstain	Absent
	Adopted					
	Adopted as Amended	Amber Brach-Williams				
	Defeated	Margaret Larsen				
	Tabled	Benjamin Dyett				
	Withdrawn	Albert Dickson				
	Failed to Move	Elizabeth Hanley				
	Rescheduled					

Resolution 2026-

WHEREAS, sealed bids were received by the Town Clerk's office until 3:00 PM on the 9th day of January, 2026 for the disposal of municipal solid waste and for equipment to be used for such disposal of municipal solid waste and tires generated in the Town of Shelter Island; and

WHEREAS, bids were received by the Commissioner of Public Works as follows:

1. XYZ

2. ABC

WHEREAS, it is the recommendation of the Commissioner of Public Works that the bid be awarded to XYZ; now therefore be it

RESOLVED, that the Town Board does hereby award said bid to XYZ for the aforementioned prices.

Vote Record - Town Board Resolution 2026-				
		Yes/Aye	No/Nay	Abstain Absent
☐ Adopted				
☐ Adopted as Amended	Amber Brach-Williams			
☐ Defeated	Margaret Larsen			
☐ Tabled	Benjamin Dyett			
☐ Withdrawn	Albert Dickson			
☐ Failed to Move	Elizabeth Hanley			
☐ Rescheduled				

Resolution 2026-

RESOLVED, that the Supervisor is hereby authorized and directed to expend the sum of \$365.00 from the A1355.491 Assessor's Support Contracts to Apex Software, PO Box 100145, San Antonio, TX 78201 for the Apex Sketching Software renewal for the contract term of 2/01/2026 to 2/01/2027.

Vote Record - Town Board Resolution 2026-				
		Yes/Aye	No/Nay	Abstain Absent
☐ Adopted				
☐ Adopted as Amended	Amber Brach-Williams			
☐ Defeated	Margaret Larsen			
☐ Tabled	Benjamin Dyett			
☐ Withdrawn	Albert Dickson			
☐ Failed to Move	Elizabeth Hanley			
☐ Rescheduled				

Resolution 2026-

RESOLVED, that the Supervisor is hereby authorized and directed to expend the sum of \$380.16 from the A3120.491 Police Department Contracts to Motorola Solutions, Inc., 13108 Collections Center, Chicago, IL 60693 for the contract term of 12/09/2025 to 12/08/2026 for the annual software car detector mobile license for four police vehicles.

Vote Record - Town Board Resolution 2026-				
		Yes/Aye	No/Nay	Abstain Absent
☐ Adopted				
☐ Adopted as Amended	Amber Brach-Williams			
☐ Defeated	Margaret Larsen			
☐ Tabled	Benjamin Dyett			
☐ Withdrawn	Albert Dickson			
☐ Failed to Move	Elizabeth Hanley			
☐ Rescheduled				

Resolution 2026-

RESOLVED, That the Supervisor is hereby authorized and directed to expend the sum of \$4,825.00 from the A8160.484 Landfill Office & Miscellaneous account to Creative Information Systems, Inc., PO Box 51115, Newark, NJ 07101 for the SMS Turbo Software Annual Support & Maintenance for contract term of 01/01/2026 to 12/31/2026.

Vote Record - Town Board Resolution 2026-						
			Yes/Aye	No/Nay	Abstain	Absent
☐	Adopted					
☐	Adopted as Amended	Amber Brach-Williams				
☐	Defeated	Margaret Larsen				
☐	Tabled	Benjamin Dyett				
☐	Withdrawn	Albert Dickson				
☐	Failed to Move	Elizabeth Hanley				
☐	Rescheduled					

Resolution 2026-

RESOLVED, that the Supervisor is hereby authorized and directed to expend the sum of \$1,033.19 from the A1330.476 Tax Receiver Computer Software to Edmunds GovTech, 301 Tilton Road, Northfield, NJ 08225 for iTax Web Portal Maintenance for the contract term of 02/01/2026 to 01/31/2027.

Vote Record - Town Board Resolution 2026-						
			Yes/Aye	No/Nay	Abstain	Absent
☐	Adopted					
☐	Adopted as Amended	Amber Brach-Williams				
☐	Defeated	Margaret Larsen				
☐	Tabled	Benjamin Dyett				
☐	Withdrawn	Albert Dickson				
☐	Failed to Move	Elizabeth Hanley				
☐	Rescheduled					

Resolution 2026-

RESOLVED, that the Supervisor is hereby authorized and directed to expend the sum of \$3,885.00 from the A7020.484 Recreation Department Office & Miscellaneous to RecDesk LLC, PO Box 999, Willison, VT 05495 for the annual software subscription for the contract term of 01/01/2026 to 12/31/2026.

Vote Record - Town Board Resolution 2026-					Yes/Aye	No/Nay	Abstain	Absent
☐	Adopted							
☐	Adopted as Amended	Amber Brach-Williams						
☐	Defeated	Margaret Larsen						
☐	Tabled	Benjamin Dyett						
☐	Withdrawn	Albert Dickson						
☐	Failed to Move	Elizabeth Hanley						
☐	Rescheduled							

Resolution 2026-

RESOLVED, that the Supervisor is hereby authorized and directed to expend the sum of \$8,702.56 from the A3120.491 Police Department Contracts to Lexipol, PO Box 676232, Dallas, TX 75267-6232 for the annual law enforcement procedures, manuals, and daily training bulletins for the contract term of 1/01/2026 to 12/31/2026.

Vote Record - Town Board Resolution 2026-					Yes/Aye	No/Nay	Abstain	Absent
☐	Adopted							
☐	Adopted as Amended	Amber Brach-Williams						
☐	Defeated	Margaret Larsen						
☐	Tabled	Benjamin Dyett						
☐	Withdrawn	Albert Dickson						
☐	Failed to Move	Elizabeth Hanley						
☐	Rescheduled							

Resolution 2026-

WHEREAS, the Town of Shelter Island has received a donation from Mr. Greg James (There and Here LLC 2) to be used in support of the Deer and Tick Committee in the amount of \$2,500.00; and

WHEREAS, receipt of these funds was unknown at budget time; now therefore be it

RESOLVED, that the following 2026 budget revision is hereby approved: \$2,500.00 increase to the A2770 Miscellaneous Donations revenue account, to be funded by said donation check, and a \$2,500 increase to the A3510.498 Deer Reduction Management expense account; and be it further

RESOLVED, that the Town Board and the Deer and Tick Committee extend their sincere gratitude to Mr. Greg James for his generous contribution.

Vote Record - Town Board Resolution 2026-						
			Yes/Aye	No/Nay	Abstain	Absent
☐	Adopted					
☐	Adopted as Amended	Amber Brach-Williams	☐	☐	☐	☐
☐	Defeated	Margaret Larsen	☐	☐	☐	☐
☐	Tabled	Benjamin Dyett	☐	☐	☐	☐
☐	Withdrawn	Albert Dickson	☐	☐	☐	☐
☐	Failed to Move	Elizabeth Hanley	☐	☐	☐	☐
☐	Rescheduled					

Resolution 2026-

RESOLVED, that the following 2026 budget transfers are hereby approved:
 \$3,331.25 from A1220.103 Senior Account Clerk Longevity to A1010.496 Town Board Association of Towns to reflect a staff change to an employee not eligible for longevity and therefore the funds will be used to send four Town Board members to Association of Towns training; and

\$1,134.26 from A1220.101 Senior Account Clerk to A1010.496 Town Board Association of Towns to reflect a staff change and use the funds to send Town Board members to Association of Towns Training.

Vote Record - Town Board Resolution 2026-						
			Yes/Aye	No/Nay	Abstain	Absent
☐	Adopted					
☐	Adopted as Amended	Amber Brach-Williams	☐	☐	☐	☐
☐	Defeated	Margaret Larsen	☐	☐	☐	☐
☐	Tabled	Benjamin Dyett	☐	☐	☐	☐
☐	Withdrawn	Albert Dickson	☐	☐	☐	☐
☐	Failed to Move	Elizabeth Hanley	☐	☐	☐	☐
☐	Rescheduled					

Resolution 2026-

RESOLVED, that the following 2025 budget transfers are hereby approved:
 \$50.00 from A1330.200 Tax Receiver Equipment to A1330.484 Tax Receiver Office and Miscellaneous to transfer unused funds for equipment to office supplies; and

\$19,000.00 from A3120.100PS Police Personal Services to A3120.100OT to cover department overtime that is non-East End Drug Taskforce related; and

\$1,000.00 from A1221.491 Human Resources Service Contracts to A1221.484 Human Resources Office and Miscellaneous to transfer unused funds for contracts to office supplies; and

\$200.00 from A1010.200 Town Board Equipment to A1010.495 Town Board Print and Advertising to transfer unused funds for equipment to cover public notice advertising; and

\$160.00 from A1010.492 Town Board School, Travel, and Mileage to A1010.484 Town Board Office and Miscellaneous to transfer unused funds to office supplies; and

\$180.00 from A1110.496 Justice Court Association of Towns to A1110.499 Justice Court Stenographer to transfer unused funds for stenographer extra hours; and

\$3,000.00 from A1220.412 Supervisor ADP to A1010.497 Town Board Professional Services to transfer unused funds for additional legal counsel; and

\$550.00 from A1220.200 Supervisor Equipment to A1220.484 Supervisor Office and Miscellaneous to transfer unused funds for equipment to office supplies.

Vote Record - Town Board Resolution 2026-						
			Yes/Aye	No/Nay	Abstain	Absent
☐	Adopted					
☐	Adopted as Amended	Amber Brach-Williams	☐	☐	☐	☐
☐	Defeated	Margaret Larsen	☐	☐	☐	☐
☐	Tabled	Benjamin Dyett	☐	☐	☐	☐
☐	Withdrawn	Albert Dickson	☐	☐	☐	☐
☐	Failed to Move	Elizabeth Hanley	☐	☐	☐	☐
☐	Rescheduled		☐	☐	☐	☐

Resolution 2026-

RESOLVED, that the 2025 General Fund claims numbered 2363 through 2467 in the amount of \$61,865.78; and the 2025 Highway Fund claims numbered 290 through 291 in the amount of \$518.00 are hereby approved for payment as audited, and the Supervisor and/or any Town Board member is hereby authorized and directed to sign the approval for payment of same.

Vote Record - Town Board Resolution 2026-						
			Yes/Aye	No/Nay	Abstain	Absent
	Adopted					
	Adopted as Amended	Amber Brach-Williams				
	Defeated	Margaret Larsen				
	Tabled	Benjamin Dyett				
	Withdrawn	Albert Dickson				
	Failed to Move	Elizabeth Hanley				
	Rescheduled					

Resolution 2026-

RESOLVED, that the 2026 General Fund claims numbered 01 through 32 in the amount of \$15,764.94; and the 2026 Highway Fund claim number 01 in the amount of \$500.00 are hereby approved for payment as audited, and the Supervisor and/or any Town Board member is hereby authorized and directed to sign the approval for payment of same.

Vote Record - Town Board Resolution 2026-						
			Yes/Aye	No/Nay	Abstain	Absent
	Adopted					
	Adopted as Amended	Amber Brach-Williams				
	Defeated	Margaret Larsen				
	Tabled	Benjamin Dyett				
	Withdrawn	Albert Dickson				
	Failed to Move	Elizabeth Hanley				
	Rescheduled					

V. Public Hearings

**1. Public Hearing – 74 Peconic Avenue – O’Sullivan Wetlands Permit
(Continuation)**

COMMENTS –

Vote Record - Public Hearing 2026						
			Yes/Aye	No/Nay	Abstain	Absent
☐	Adjourned	Amber Brach-Williams	☐	☐	☐	☐
☐	Closed	Margaret Larsen	☐	☐	☐	☐
☐	Closed (written comment)	Benjamin Dyett	☐	☐	☐	☐
☐	Closed (specific document(s))	Albert Dickson	☐	☐	☐	☐
		Elizabeth Hanley	☐	☐	☐	☐

**2. Public Hearing – 85 Shore Road – Bootsie SI, LLC Wetlands Permit
(6:02 PM)**

COMMENTS –

Vote Record - Public Hearing 2026					
		Yes/Aye	No/Nay	Abstain	Absent
☐	Adjourned	Amber Brach-Williams			
☐	Closed	Margaret Larsen			
☐	Closed <i>(written comment)</i>	Benjamin Dyett			
☐	Closed <i>(specific document(s))</i>	Albert Dickson			
		Elizabeth Hanley			

3. Public Hearing – 31B Dickerson Drive – Rosofsky/Coleman Wetlands Permit (6:04 PM)

COMMENTS –

Vote Record - Public Hearing 2026						
			Yes/Aye	No/Nay	Abstain	Absent
☐	Adjourned	Amber Brach-Williams	☐	☐	☐	☐
☐	Closed	Margaret Larsen	☐	☐	☐	☐
☐	Closed (written comment)	Benjamin Dyett	☐	☐	☐	☐
☐	Closed (specific document(s))	Albert Dickson	☐	☐	☐	☐
		Elizabeth Hanley	☐	☐	☐	☐

VI. Public Comments

VII. Closing

DRAFT